



VIEN GIAC BUDDHIST ASSOCIATION INCORPORATED

Incorporation No: Inc 9893874 - ABN 34 326782614

VIEN GIAC TEMPLE

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SRE Teacher Volunteer Charter and Declaration

Before completing this form, please read the full Teacher Authorisation Process document at <http://www.chuaviengiac.org.au/special-religious-education-sre.html>

This Volunteer Charter outlines the commitment between individual volunteers and VGBA.

Viên Giác Buddhist Association (VGBA) will:

1	Direction	provide thorough instruction of any given tasks and responsibilities
2	Supervision	provide contact details of VGBA members who will offer support and guidance
3	Safety	provide protection to all volunteer's safety under health and safety regulations and covered under public liability
4	Development	provide regular feedback on performance and ongoing training if needed
5	Fairness	not make unreasonable requests of volunteer's principles or beliefs
6	Participation	encourage volunteers to participate in decision making when applicable
7	Updates	Inform volunteers of any changes within VGBA and relating to tasks
8	Appropriateness	assign/allocate tasks suitable to the individual's voluntary skills, motivation and experience

As a Volunteer to Viên Giác Buddhist Association (VGBA) I will:

1	Values	become familiar with and commit to the core value principles of VGBA
2	Procedures	accept and support VGBA guidelines and follow procedures to the best of my ability
3	Effort	carry out reasonable and acceptable tasks to the best of your ability
4	Confidentiality	maintain confidentiality of information, within and outside VGBA
5	Accountability	carry out volunteer commitments to the best of my ability and inform VGBA if unable to do so
6	Teamwork	share support within and between teams, and provide constructive suggestions within VGBA principles to enhance the delivery of SRE teaching
7	Development	be willing to learn new tasks and skills
8	Service	understand, recognise and respect the role of VGBA as a Charity Organisation and its commitment to assist those in need

Your Personal Details

Full Name: _____ Title: _____
First name Last name (Mr, Mrs, Ms, Miss)

Address: _____
Unit/Apartment Street Address

Suburb State Postcode

Date of birth _____
(DD-MM-YY)

Mobile Phone: _____ Home phone: _____

Email address: _____

WWCC clearance number: _____ WWCC expiry date: _____

Volunteer declaration

I [insert full name] _____ being employed or engaged by Viên Giác Buddhist Association (VGBA) in the role of Volunteer SRE Teacher acknowledge that I have:

- Understood and accept my responsibilities as a Volunteer with Viên Giác Buddhist Association (VGBA) as outlined in the Volunteer Charter above
- Understood and agree to comply with the SRE Teacher Authorisation Process, Child Safety Policy and Code of Conduct for Viên Giác Buddhist Association (VGBA)
- Completed a Teacher Training induction including Child Safety, Mandatory Reporting and classroom management
- Obtained a WWCC clearance and received a WWCC number and expiry date (provided below).
- Never been convicted for violence, sexual assault or any crime against a minor
- Never been convicted for providing prohibited drugs.

I understand that if, after signing this declaration, I am later convicted on any matters related to the above offences, I am no longer authorised to enter NSW Government schools.

Signature: _____ Date: ___/___/___

<p>Office Use Only</p> <p><input type="checkbox"/> Date of birth verified</p> <p><input type="checkbox"/> WWCC verified</p>	<p>Name of verified person: _____</p> <p>Signature: _____</p>
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